



Open Session
Minutes

June 10, 2020

225 N. Center Street, Westminster, MD 21157

I. Call to Order

The special conference call meeting was called to order at 3:00 pm on June 10 by Sue Chambers.

Attendee Name	Title	Status
Sue Chambers	Chair	Present
Frank Dertzbaugh	Secretary	Present
Wanda Lynn	Treasurer	Present
Steve Bohn	Board member	Present
Carroll Yingling	Board member	Present

Other: Paige Sunderland, Isaac Menasche, Jack Lyburn and Brian Wagner (CLSI)

II. Approval of Minutes

Carroll Yingling made a motion to approve the May minutes.

RESULT: ADOPTED
MOVER: Carroll Yingling
SECONDER: Frank Dertzbaugh
AYES: Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn, Carroll Yingling

III. Treasurer's Report

Wanda Lynn provided an update of the IDA financials including an overview of the grants the IDA administered on behalf of Economic Development.

Carroll Yingling made a motion to approve the Treasurers Report.

RESULT: ADOPTED
MOVER: Carroll Yingling
SECONDER: Frank Dertzbaugh
AYES: Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn, Carroll Yingling



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IV. Grants from Economic Development

Mr. Lyburn asked the IDA to accept two grants from Economic Development:

- a. \$50,000 reimbursable engineering grant for the expansion of a resident manufacturing operation

Wanda Lynn made a motion to accept the grant for the project.

RESULT: ADOPTED

MOVER: Wanda Lynn

SECONDER: Carroll Yingling

AYES: Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn, Carroll Yingling

- V. b. \$18,768 grant and an additional grant (amount TBD once ED fiscal year ends) for the NCBP southern section development project

Carroll Yingling made a motion to accept the grants for the development project.

RESULT: ADOPTED

MOVER: Carroll Yingling

SECONDER: Frank Dertzbaugh

AYES: Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn, Carroll Yingling

VI. 10-acre land purchase next to Dart Cup

Mr. Menasche has been in discussion with the prospective purchaser's attorney. Discussions have been very productive; two minor issues are being worked out



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VII. North Carroll Business Park – southern section

Brian Wagner briefed the Board on the development project. CLSI is the engineer for both the IDA and Ridge Engineering. There needs to be an engineering change order to bring Ridge onto the IDA site. Brian is working on a land swap arrangement that would benefit both the IDA and Ridge. There were discussions regarding SWM sharing arrangements and possible cost sharing formulas. Mr. Menasche said the Board needed to be assured that the IDA is getting a benefit from the arrangement and that Ridge's plans do not negatively impact the IDA's plans.

Meeting adjourned 3:45 pm.

Approved and adopted

Frank Dertzbaugh, Secretary