



Open Session  
Minutes

August 13, 2019

225 N. Center Street, Westminster, MD 21157

This notice is pursuant to §3-305b(1).

On June 12, 2019 the Board met in closed session to discuss employment and compensation.

I. Call to Order

The meeting was called to order at 8:00 am on August 13, 2019 by Sue Chambers.

| Attendee Name    | Title        | Status  |
|------------------|--------------|---------|
| Sue Chambers     | Chair        | Present |
| Frank Dertzbaugh | Secretary    | Present |
| Wanda Lynn       | Treasurer    | Present |
| Tom Ferguson     | Board member | Absent  |
| Steve Bohn       | Board member | Present |

Other: Jack Lyburn, Paige Sunderland, Mike Ensor, Isaac Menasche

II. Approval of Minutes

Steve Bohn made a motion to approve the June 2019 minutes.

**RESULT: ADOPTED**

**MOVER:** Steve Bohn

**SECONDER:** Wanda Lynn

**AYES:** Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn

III. Treasurer Report

Wanda Lynn reviewed the report and she will be opening a new CD account.

Steve Bohn made a motion to accept the Treasurer's report.

**RESULT: ADOPTED**

**MOVER:** Steve Bohn

**SECONDER:** Frank Dertzbaugh

**AYES:** Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn

IV. Pursuant to the Open Meetings Act section §3-305(b)7 the board voted to go into a closed session to obtain legal advice.



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**RESULT: ADOPTED**

**MOVER:** Wanda Lynn

**SECONDER:** Steve Bohn

**AYES:** Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn

V. MOTION TO OPEN MEETING

Wanda Lynn made a motion to open the meeting.

**RESULT: ADOPTED**

**MOVER:** Wanda Lynn

**SECONDER:** Frank Dertzbaugh

**AYES:** Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn

VI. Mt. Airy Business Park

Mr. Menasche reported that the MOU has been reviewed and approved by the town. Once signatures are obtained the town can apply for the water appropriations permit. There are minor changes to be made to the well-sharing and annexation agreements. The IDA will need to order a metes and bounds survey for the annexation application.

Mr. Dertzbaugh made a motion to approve Mr. Menasche contracting a firm to do the survey work required for the annexation application.

**RESULT: ADOPTED**

**MOVER:** Frank Dertzbaugh

**SECONDER:** Wanda Lynn

**AYES:** Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn

VII. North Carroll Business Park

- a. Mr. Lyburn reported that there is a prospective purchaser interested in the former North Carroll High School. As a result, the land next to Fuchs becomes more valuable. He would like the IDA to reconsider beginning preliminary engineering work to finish the 10 acres adjacent to Fuchs. Mr. Lyburn asked for approval for Economic Development to pay for a geotechnical study for boring locations. He also would like to install a marketing sign on the site advertising the price of \$200k per acre.



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Mr. Dertzbaugh made a motion to have Mr. Menasche draft an RFP for a geotechnical engineer to perform borings on the site.

**RESULT: ADOPTED**  
**MOVER:** Frank Dertzbaugh  
**SECONDER:** Wanda Lynn  
**AYES:** Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn

Mr. Dertzbaugh made a motion to accept funds (TBD once RFP responses are in) from Economic Development to pay for the Geotech borings.

**RESULT: ADOPTED**  
**MOVER:** Frank Dertzbaugh  
**SECONDER:** Wanda Lynn  
**AYES:** Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn

b. Paige Sunderland received a letter of interest to purchase land at the NCBP for the construction of a solar array farm. After discussion the Board felt this was not the best and highest use for the site.

X. Steve Bohn made a motion to adjourn the meeting

**RESULT: ADOPTED**  
**MOVER:** Steve Bohn  
**SECONDER:** Frank Dertzbaugh  
**AYES:** Sue Chambers, Wanda Lynn, Frank Dertzbaugh, Steve Bohn

Approved and adopted

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Frank Dertzbaugh  
Secretary